

**CITY OF NIOTA  
MINUTES  
Regular Meeting of the Mayor and Board of Commissioners  
July 13, 2020**

**Date of Approval: August 10, 2020**

**Approved by Commissioners: Mayor and Dilbeck**

**Call to Order:** A meeting of the City of Niota Board of Commissioners and Mayor was held in the Niota Memorial Building Fellowship Hall, Niota, Tennessee on July 13, 2020. The meeting convened at 6:00 P.M., Mayor Preece presiding, Jeannie Anderson as City Recorder.

**Members in attendance:** Commissioner's Baker, Dilbeck, Wallace and Watkins

**Invocation:** Todd Baker

**Pledge of Allegiance:** Commissioner Wallace

**Beer Board Meeting Minutes:** Ted Heater, representing the Springbrook Country Club and Golf Course applied for a beer permit for Springbrook.

**Mayor made a motion to accept the application, Commissioner Dilbeck seconded the motion, all voted aye, Springbrook beer permit was approved.**

**Reading of the Regular Minutes:**

**Commissioner Watkins made a motion to approve the minutes from the meeting held on June 8, 2020 as read. Commissioner Dilbeck seconded the motion. All voted aye, motion passed.**

**Reading of the Called Meeting Minutes:**

**Commissioner Dilbeck made a motion to approve the minutes from the meeting held on June 22, 2020 as read. Commissioner Watkins seconded the motion. All voted aye, motion passed.**

**Reports from Members of the Governing Body:**

**Depot Committee:** No report at this time.

**Finance report:** Jeannie Anderson reported that we did well keeping within our budget and although the final numbers are as accurate as possible it will change after the auditors make adjustments. However, it appears at this time the total expenditures have been far less this fiscal year and the overall bottom line should be substantially a lesser amount of overage than recent years.

**Commissioner Wallace made a motion to accept the Finance reports as read, Commissioner Watkins seconded, all voted aye, motion passed.**

**Police report:** Commissioner Watkins gave the Police report stats for June: 1 arrests, 2 calls for medical, 7 traffic citations, 79 dispatched calls, 13 traffic stops.

**Fire Department report:** Fire Chief Slack reported 16 calls, 3 for fire, 13 for EMS.

**Sewer Department report:** Mayor gave the report that the bridge still needs painting on the clarifiers and that there were no violations for the month.

**Street Department report:** Commissioner Wallace said that there was no new report at this time.

**Water Department report:** Commissioner Dilbeck reported the 362 new Automatic Read Meters have been purchased to complete the routes that were begun previously and that the water department would be installing them instead of hiring it out to a subcontractor, saving the NWW thousands of dollars. Additionally, reported that the new Superintendent, Richie Layman is doing well at catching us up on the state requirements.

#### **UNFINISHED BUSINESS:**

**Closure of Shultz Street:** Renee Brakebill spoke to the Board regarding the fact that she was told at the March Called Meeting that nothing would be done until it was discussed again at the next regular Board Meeting. Discussion was held around the opposition of the closure of Shultz and Hill Streets at Mt. Harmony.

**Commissioner Wallace made a motion to remove the barriers from Shultz St. and revert it back to both streets being opened since it seems the closures cannot please everyone. Commissioner Dilbeck seconded the motion, Commissioner Baker voted aye, Commissioner Watkins abstained from the vote.**

#### **NEW BUSINESS:**

**Sewer vault for Hwy 309:** Discussion was held on needing a vault installed to prevent the sewer from being backed up due to debris coming from the Pilot Station. Gunn Excavating will do the work of ordering the vault and setting it up for \$2990.

**Commissioner Baker made a motion to approve Gunn Excavating installing a vault on Hwy 309 for the sewer line for the amount of \$2990. Commissioner Dibeck seconded the motion, all voted aye, motion passed.**

**Burning of City collected brush** – The City was approached by Charlie Reed requesting for the City to pay \$2400 per year for burning on the David Reeds's property. This topic was tabled until further research could be done and the Reed family contacted for more information.

**Trash and Brush Ordinance** – Ordinance to be ran in the paper and put on the website. Numerous residences are not complying with the ordinance.

**Resignation of Emily Serra** – Ms. Serra submitted her resignation effective July 3, 2020. She is moving out of the area to pursue another line of work and would not be able to commute for the part-time position.

**Mayor made the motion to accept Ms. Serra's resignation from Niota Waterworks, effective July 3, 2020. Commissioner Wallace seconded, all voted aye, motion passed.**

**Hiring Jeanette Brown** - Ms. Jeanette Brown to be hired to replace Ms. Emily Serra in the Niota Waterworks Department at \$10/hr for the first 90 days with a \$1/hr raise upon review.

**Mayor made a motion to hire Ms. Jeanette Brown to replace Ms. Emily Serra as a water clerk for the Niota Waterworks Department, part-time at \$10/hr for the first 90 days with a \$1/hr raise upon review. Commissioner Dilbeck seconded the motion, all voted aye, motion passed.**

**City Hall Parking Signs** – Discussion was held on the need for “No Parking” Signs to be order for placement in front of City Hall due to people leaving their cars there for days.

**Commissioner Dilbeck made the motion to place “City Hall Parking Only ” Signs in front of the Depot, Commissioner Watkins seconded the motion, all voted aye, motion passed.**

**Parking on Ocoee Street** – Adam Reed spoke regarding the parking issue on Ocoee Street. Numerous cars are being parked on the street and blocking his driveway. This has become an ongoing problem and the neighbors will not comply with his requests to not park on the street. Discussion was held on placing “NO PARKING” signs on both sides of Ocoee street between Green and Shultz Street so that the police can write citations for those not complying.

**Mayor made a motion to place “NO PARKING” signs on both sides of Ocoee street between Green and Shultz Street. Commissioner Dilbeck seconded the motion, all voted aye, motion passed.**

**Police Department** – Discussion on charging a fee of \$25 for archived citations due to the length of time it takes to research and process old tickets, some going back over 20 years.

**Commissioner Watkins made a motion to charge a fee of \$25 for the retrieval and processing of archived citations. Commissioner Wallace seconded the motion, all voted aye, motion passed.**

**Police Department** – New Vehicle Striping will costs \$350 per vehicle and will be done by Hacker Sign Co.

**McMinn County “Staycation” Rack Card** – McMinn County Tourism is promoting a rack card to feature all the cities in the county. The costs to Niota would be \$50.

**Mayor made a motion to pay the \$50 to be included in the new rack cards. Commissioner Wallace seconded the motion, all voted aye, motion passed.**

**SRTS Grant** – Mayor reported that she received notification on July 13, 2020 that Niota would be receiving \$594,684.07 for the SRTS Grant and that they are allowing 1 ½ years to have the work completed.

**Announcements:**

- a. Next meeting will be held August 10, 2020
- b. August 26, 2020 – Cancelled
- c. August 29, 2020 – Stamp cancellation
- d. August 18, 2020 – Laying of wreath on Febb Burns grave

**Adjournment:**

**Commissioner Dibeck made a motion to adjourn the meeting. Seconded by Commissioner Baker. All voted aye, meeting adjourned.**

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**CITY RECORDER**

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**MAYOR**