

CITY OF NIOTA

MINUTES

Regular Meeting of the Mayor and Board of Commissioners

March 9, 2020

Date of Approval: April 20, 2020

Approved by Commissioners: Watkins and Wallace

Call to Order: A meeting of the City of Niota Board of Commissioners and Mayor was held in the Niota Memorial Building Fellowship Hall, Niota, Tennessee on March 9, 2020. The meeting convened at 6:00 P.M., Mayor Preece presiding, Jeannie Anderson as City Recorder.

Members in attendance: Commissioner's Baker, Wallace and Watkins

Invocation: Todd Baker

Pledge of Allegiance: Emily Serra

Reading of the Minutes:

Commissioner Watkins made a motion to approve the minutes from the Regular Meeting held on February 10, 2020 as read. Commissioner Wallace seconded the motion. All voted aye, motion passed.

Reports from Members of the Governing Body:

Depot Committee: No report at this time.

Library report: No report at this time.

Finance report: Jeannie Anderson reported that we are keeping on track in our budget. The City's new emails are setup and working well. TML sent a partial reimbursement of \$400 for the CMFO classes taken by Mrs. Anderson.

Commissioner Watkins made a motion to accept the Finance reports as read, Commissioner Wallace seconded, all voted aye, motion passed.

Police report: Commissioner Watkins gave the Police report stats for February: 7 arrests, 4 calls for medical, 13 traffic citations, 89 dispatched calls, 29 traffic stops.

Fire Department report: Fire Chief Slack gave the Fire report that there were not many calls this month, no major ones. ISO letter is due by April 15, 2020. We need to make sure all flow tests are done on the fire hydrants.

Sewer Department report: Mayor gave the report that the State sent a letter on March 5, 2020 stating that they planned to fine the City \$2950 for non-compliance. We will be fighting this as we never received approval from the State to proceed with the requirements. The letter also states that we need to contract a pretreatment coordinator for the WWTP. Currently we use MTAS as others do. We will be appealing the letter.

Street Department report: Commissioner Wallace gave report that the street department has been cleaning out debris in the ditches to help with water flow. Also, stated that we need to utilize our tractor on more of the brush and debris projects and cut back on using other services for this.

Water Department report: Gratitude was expressed to Fire Chief Slack for the assistance he provided during a large water line break on Hwy 11. Other than a couple of leaks everything is going well.

UNFINISHED BUSINESS:

Contract on 1 E. Farrell Street: Cost to City to remove structure was \$4000.00 service to be provided by Stephens Excavating.

Commissioner Baker made a motion to accept the contract on 1 E. Farrell St., Commissioner Watkins seconded the motion.

2nd Reading of Ordinance 20-1: An Ordinance to Update Sewer System Plant Protection Criteria and Local Limits.

Mayor made the motion to approve Ordinance 20-1, second reading, to Update Sewer System Plant Protection Criteria and Local Limits, Commissioner Baker seconded the motion, all voted aye, motion passed.

SRTS Grant: Put on hold – waiting on State to find more financing.

Knox and Shultz Street Closures: Some residences are complaining about the closures due to where their driveway is located and the inconvenience it will cause if the streets are closed. It was suggested to use speed bumps instead of concrete barriers. Research with MTAS will need to be done to see if this is an option. Tabled until next month.

NEW BUSINESS:

Resolution 20-2: Capital Improvement Fund: Authorizing the Designation of Excess Funds for Capital Improvements in the Water and Sewer Fund on or about June of each fiscal year.

Mayor makes a motion to accept the Capital Improvement Fund Resolution 20-2, Commissioner Wallace seconded the motion, all voted aye, motion passed.

Resolution 20-3: Street Paving Interfund Loan: Authorizing the Issuance, Sale and Payment of Street Paving Interfund Loan not to exceed \$150,000. The purpose of this interfund loan is to provide funds from the Water Department to the City's Street Department for paving E. Farrell Street.

Commissioner Watkins made a motion to accept the Street Paving Interfund Loan Resolution 20-3, Commissioner Wallace seconded the motion, all voted aye, motion passed.

Resolution 20-4: Twelve-Year Capital Improvement Note: Authorizing the Issuance, Sale, and Payment of a Twelve-Year Capital Improvement Loan for the purchase of 2 police vehicles at the cost of \$91,000 with a \$20,000 down payment making the loan amount of \$71,000.

Commissioner Baker made a motion to accept the Twelve-Year Capital Improvement Note Resolution 20-4, Commissioner Watkins seconded, all voted aye, motion passed.

Ordinance 20-5: Amending Title 3: Municipal Court. Chapter 2: Court Administration of the Niota Municipal Code of Ordinances. The following text shall be added: b) Court cost \$133.75+ per violation and...

Mayor made a motion to accept Ordinance 20-5: Amending Title 3: Municipal Court. Chapter 2: Court Administration of the Niota Municipal Code of Ordinances to read b) Court cost \$133.75+ per violation. Commissioner Watkins seconded the motion, all voted aye, motion passed.

Resource 2020: Mrs. Anderson requested to attend the Local Government Resource 2020 on April 1-3, 2020.

Mayor made a motion to approve Mrs. Anderson attendance of Local Government Resource 2020 on April 1-3, 2020. Commissioner Wallace seconded the motion, all voted aye, motion passed.

No Dog Zones: Research to be done on Ordinance to put into place for City to uphold a No Dog Zone and/or fines for persons who do not clean up after their dogs.

Street Department: Gutters need to be cleaned on buildings. A Daily Log needs to be completed for jobs done.

Sanitation – Sonya Walden needs to have a dumpster put in place.

Hiring of Emily Serra: Mrs. Serra to be hired part time for the Water Department beginning at \$10./hr.

Mayor made a motion to hire Emily Serra part time for the Water Department at \$10 per hour, Commissioner Wallace seconded the motion, all voted aye, motion passed.

Relocation of Mrs. Tiffani Denton: Mrs. Denton will be relocated to the Police Department with a new work hour status of 30/hrs-Police and 10/hrs-Finance.

Mayor made a motion to accept the relocation of Mrs. Denton to the Police Department with a new work hour status of 30/hrs -Police and 10/hrs-Finance. Commissioner Wallace seconded the motion, all voted aye, motion passed.

Announcements:

- a. Easter Egg Hunt to be held Saturday, April 4, 2020 at 10:00 a.m. Rain date, April 11, 2020.
- b. Clean up Niota Week is April 20-25, 2020 county landfill only
- c. Next meeting will be held April 13, 2020
- d. Called meeting to be held on March 16, 2020:
Agenda: Budget, Street Closures, Dog Ordinance Discussion, City Court Ordinance 20-5 second reading.

Adjournment:

Commissioner Watkins made a motion to adjourn the meeting. Seconded by Commissioner Baker seconded. All voted aye, meeting adjourned.

CITY RECORDER

MAYOR