

**CITY OF NIOTA
MINUTES
Regular Meeting of the Mayor and Board of Commissioners
September 13, 2021**

Date of Approval: October 11, 2021

Approved by Commissioners: Dilbeck and Baker

Call to Order: A meeting of the City of Niota Board of Commissioners and Mayor was held in the Niota City Municipal Building, Niota, Tennessee, on September 13, 2021. The meeting convened at 6:00 P.M., Mayor Preece presiding, Jeannie Anderson as City Recorder.

Members in attendance: Commissioner's Baker, Brakebill, Dilbeck and Watkins

Invocation: Commissioner Todd Baker

Pledge of Allegiance: Commissioner Watkins

Reading of the Regular Minutes:

Commissioner Watkins made a motion to approve the minutes from the meeting held on August 10, 2021 as read. Commissioner Baker seconded the motion. All voted aye, motion passed.

Commissioner Brakebill made a motion to approve the minutes from the called meeting held on August 30, 2021 as read. Commissioner Baker seconded the motion. All voted aye, motion passed.

Reports from the Commissioners, Members of the Governing Body and Other Officers:

Depot Committee – FGTF was a great success, turn-out was good and vendors were very happy!

Reports from Members of the Governing Body:

Finance report: Jeannie Anderson gave the budget report that we are at 16.67% of the 21-22 budget and all is well in the Finance Dept.

Commissioner Baker made a motion to accept the Finance reports as read, Commissioner Watkins seconded, all voted aye, motion passed.

Police report: Mayor Preece gave the Police report stats for July: 3 arrests, 5 calls for medical, 17 traffic citations, 67 dispatched calls, 18 traffic stops.

A total of \$2186.25 was paid in citations for the month.

Fire Department report: Chief Slack reported that they received 27 calls, 10 accidents, 1 vehicle fire, 3 structure fires and 3 life flighted to hospitals.

Sewer Department report: No violations this past month. Preconstruction meeting set for Sept 23, 2021.

Street Department report:

Commissioner Brakebill made comment as to what a great job Eric Brown is doing.

Water Department report: Commissioner Dilbeck reported that it is getting difficult to get parts and that there have been significant costs increase on all materials. Commissioner Dilbeck requests that we raise the water line tap fees from \$950 to \$1050 to cover the increased costs for the materials.

Commissioner Dilbeck made a motion to increase the costs of tap fees from \$950 to \$1050 to cover the increased costs of materials, Commissioner Watkins seconded the motion, all voted aye, motion passed.

UNFINISHED BUSINESS:

City Street Paving: Several patches will be done throughout the City on streets with severe pot holes or erosion.

Street Dept: Schmidt's Property Update: Commissioner Brakebill reported that one last attempt was made by the City to help Ms. Schimdt and that an excavator has assessed the problem and agrees that there is nothing that the City can do to alleviate the issues that she is having with water running on her property. He did give some suggestions on how she the homeowner could find a solution.

Second reading on Budget Amendment 21-26:

Mayor made the motion to accept the second reading for the Water Department Budget Amendment 21-26 for the allocation of funds for the paving of Farrell Street, Commissioner Dilbeck seconded the motion, all voted aye, motion passed.

NEW BUSINESS:

Finance Dept: PEP Safety Grant Resolution 21-28

Commissioner Watkins made a motion to accept the PEP Safety Grant Resolution 21-28, Mayor Preece seconded the motion, all voted aye, motion passed.

Finance Dept: Jeannie Anderson, City Recorder/CMFO is in need of an assistant, at \$12/per hr for 5-10 hrs weekly. Discussion was held regarding trying to find an intern from a local college or high school.

Finance Dept: Jeannie Anderson requested to have the City Hall and Water Dept offices, common area and kitchen/bathrooms cleaned every other week for \$50. Also, having the municipal building cleaned as needed for an additional \$25.

Commissioner Watkins made a motion to have City Hall and Water Dept offices, common area and kitchen/bathrooms cleaned every other week for \$50. Also, having the municipal building cleaned as needed for an additional \$25, Mayor seconded the motion, all voted aye, motion passed.

Street Dept: Commissioner Brakebill reported that Hayden Davis resigned without 2 weeks notice.

Street Dept: Commissioner Brakebill reported that we will not be hiring anyone to replace Hayden Davis until around March 2022. She requests that a \$1/per hr raise be given to Eric Brown as he will be taking on a heavier work load and is functioning as the Streets Superintendent.

Commissioner Brakebill made a motion to give Eric Brown \$1/hr raise, Commissioner Watkins seconded the motion, all voted aye, motion passed.

Sanitation Department: Discussion was held on Robert Clowers and that he was due for a raise. Mr. Clowers has been working under the sanitation dept. but helps where needed across all the depts.

Commissioner Watkins made a motion to give Robert Clowers a \$1/hr raise, Commissioner Dilbeck seconded the motion, all voted aye, motion passed.

Water Dept: Commissioner Dilbeck requests that Brad Anderson be allowed to take the City utility truck home when he is on call.

Commissioner Dilbeck makes a motion to allow Brad Anderson to take the city utility truck home when he is on call, Commissioner Brakebill seconded the motion, all voted aye, motion passed.

Police Dept: Officer Adam Cook has been employed and doing well with the City Police Dept. for one year as of 8/24/2021 and is due for a \$1/hr raise.

Mayor Preece made a motion to approve Adam Cook receiving \$1/hr raise, Commissioner Baker seconded the motion, all voted aye, motion passed.

Announcements:

- a. Next meeting will be held on Monday, October 11, 2021
- b. October 24th Junky's Benefit

Adjournment:

Commissioner Dilbeck made a motion to adjourn the meeting. Seconded by Commissioner Watkins, all voted aye, meeting adjourned.

CITY RECORDER

MAYOR