

**CITY OF NIOTA  
MINUTES  
Regular Meeting of the Mayor and Board of Commissioners  
May 11, 2020**

**Date of Approval: June 8, 2020**

**Approved by Commissioners: Dilbeck and Baker**

**Call to Order:** A meeting of the City of Niota Board of Commissioners and Mayor was held in the Niota Memorial Building Fellowship Hall, Niota, Tennessee on May 11, 2020. The meeting convened at 6:00 P.M., Mayor Preece presiding, Jeannie Anderson as City Recorder.

**Members in attendance:** Commissioner's Baker, Wallace and Watkins

**Invocation:** Todd Baker

**Pledge of Allegiance:** Chief Davis

**Reinstatement of David Dilbeck as Commissioner of the Water Department**

**Reading of the Minutes:**

**Commissioner Watkins made a motion to approve the minutes from the meeting held on April 20, 2020 as read. Commissioner Dilbeck seconded the motion. All voted aye, motion passed.**

**Reports from Members of the Governing Body:**

**Depot Committee:** No report at this time.

**Library report:** No report at this time.

**Finance report:** Jeannie Anderson reported that we are keeping on track in our budget. The 20-21 Budget is not quite ready still waiting on some of the department figures.

**Mayor made a motion to accept the Finance reports as read, Commissioner Wallace seconded, all voted aye, motion passed.**

**Police report:** Commissioner Watkins gave the Police report stats for April: 5 arrests, 3 calls for medical, 14 traffic citations, 81 dispatched calls, 6 traffic stops. Municipal Court has been rescheduled for May 28, 2020 unless changes come down from Governor Lee. Google mapping contacted to correct addresses and for additions. Chief Davis has listed the following on Gov Deals.com: Crown Victoria, Ford, Police Cruiser; White truck, 2 bush hogs; park equipment.

**Fire Department report:** Fire Chief Slack was not present at this meeting.

**Sewer Department report:** Mayor gave the report that the setting of the second new clarifier is in progress.

**Street Department report:** Commissioner Wallace gave report that the street department need 3 NO DUMPING signs ordered. They have been cleaning out ditches from people dumping trash, yard debris, etc.

**Water Department report:** New Superintendent, Richie Layman, is doing great updating and implementing procedures and updating meter setters and connectors.

Commissioner Dilbeck requests to raise TAP fees to \$900 for a normal and a punch TAP due to the cost of materials going up. Rising costs have added \$58.95 to a normal TAP fee.

**Commissioner Dilbeck makes a motion to raise TAP fees to \$900 for a normal and a punch TAP due to the cost of materials going up. Commissioner Watkins seconded the motion, all voted aye, motion passed.**

**Commissioner Dilbeck makes a motion to replace old meter installations requiring a new TAP with owner paying regular TAP fees for the new installation. Commissioner Baker seconded the motion, all voted aye, motion passed.**

Jen Cagle, reported that the CCR will run in the DPA on June 15, 2020. A full cost is not yet known but in previous years it has been around \$700. She made a request for the Board to approve the publication.

**Commissioner Dilbeck makes a motion to run the CCR in the DPA in June. Commissioner Wallace seconded the motion, all voted aye, motion passed.**

Commissioner Dilbeck states that due to the updating of materials needed on hand for the Water Department there have been some invoices over the \$500 limit and he requests approval for them by the Board.

**Commissioner Dilbeck makes a motion to approve expenditures over \$500 for needed materials in the Water Department, Mayor seconded the motion, all voted aye, motion passed.**

#### **UNFINISHED BUSINESS:**

**1 E Farrell Street:** Attorney Will Estes reports that there is a draft lien in progress that will be placed on the Deed when completed.

**No Dog Ordinance 20-6 2<sup>nd</sup> reading:** An Ordinance to amend Title 10, Chapter 2, Dogs, by adding language to regulate the disposal of animal waste, by adding the following new provisions to Title 10, Chapter 2, Dogs, as follows: Section 10-2-208.Excrement: A dog owner shall clean up and remove any excrement left by his or her dog(s) on any public property or private property not owned or lawfully possessed by the dog owner. Violations of this section shall be punishable by a fifty-dollar fine.

**Commissioner Dilbeck made the motion to approve Ordinance 20-6, second reading, to amend Title 10, Chapter 2, Dogs, by adding language to regulate the disposal of animal waste, by adding the following new provisions to Title 10, Chapter 2, Dogs as follows: Section 10-2-208.Excrement: A dog owner shall clean up and remove any excrement left by his or her dog(s) on any public property or private property not owned or lawfully possessed by the dog owner. Violations of this section shall be punishable by a fifty-dollar fine. Commissioner Wallace seconded the motion, all voted aye, motion passed.**

**Personnel Policy Ordinance 20-7 2<sup>nd</sup> Reading:** An Ordinance to update the Personnel Policy Manual, second reading.

**Commissioner Watkins made a motion to accept Ordinance 20-7 to update the Personnel Policy Manual for the second reading, Commissioner Dilbeck seconded, all voted aye, motioned passed.**

**Purchase of old Dycho Building on W. Main Street:** After a complete walk-thru was done and the deed being reviewed, the City would like to move forward with the purchase, of 601 W. Main Street from Dycho, for the amount of \$1.00 to be used for the Niota Water Department and City Street Department.

**Commissioner Dilbeck made a motion to move forward with the purchase, of 601 W. Main Street from Dycho, for the amount of \$1.00 to be used for the Niota Water Department and City Street Department.**

**Commissioner Watkins seconded the motion, all voted aye, motion passed.**

**NEW BUSINESS:**

**Re-opening of City Hall and Niota Water Department:** After discussion of when and procedures to be put into place when reopened, the Mayor recommends May 18, 2020. However, Commissioner Baker recommends we wait until June 1, 2020. All agreed to waiting until the June 1<sup>st</sup> date to reopen.

**Ordinance 20-8 Budget Amendments for the 2019-20 budget, 1<sup>st</sup> reading:** Finance presented this ordinance in order to make needed budget amendments for the 2019-20 fiscal year budget.

**Mayor made a motion to approve Ordinance 20-8 Budget Amendments for the 2019-20 budget, first reading. Commissioner Dilbeck seconded the motion, all voted aye, motion passed.**

**Announcements:**

- a. Next meeting will be held June 8, 2020

**Adjournment:**

**Commissioner Watkins made a motion to adjourn the meeting. Seconded by Commissioner Wallace seconded. All voted aye, meeting adjourned.**

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CITY RECORDER

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MAYOR