

CITY OF NIOTA

MINUTES

Regular Meeting of the Mayor and Board of Commissioners

February 11, 2019

Date of Approval: March 11, 2019

Approved by Commissioners: Reed and Watkins

Call to Order: A meeting of the City of Niota Board of Commissioners and Mayor was held in the Niota Memorial Building Fellowship Hall, Niota Tennessee on February 11, 2019. The meeting convened at 7:00 P.M., Mayor Preece presiding, Jeannie Anderson as City Recorder.

Members in attendance: Commissioner's Baker, Dilbeck, Watkins and Reed

Invocation: Todd Baker

Pledge of Allegiance: Travis Duke

Preliminary Audit Report given by Mitchell, Emert and Hill, P.C. – Audit had no findings and praise given to all efforts that had been given to make it a great success! The Water Department was also congratulated on the great work and the positive fiscal standing.

Mayor Preece made a motion to approve the audit findings and accept the report given by Richard Hill. Commissioner Watkins and Reed seconded. All voted aye, motion passed.

Reading of the Minutes:

Mayor Preece made a motion to approve the minutes from the Beer Board meeting held on December 10, 2018. Commissioner Dilbeck made a motion to accept the minutes as read, Commissioner Reed seconded the motion. All voted aye, motion passed.

Commissioner Reed made a motion to accept the minutes from the regular meeting held on January 14, 2019 as read. Commissioner Dilbeck seconded the motion. All voted aye, motion passed.

Reports from Members of the Governing Body:

Depot Committee: Keith Bester, member of the Depot Committee, gave a report that they are looking to remove the parquet flooring in the Depot and replace it with an engineered “wood” flooring. Costs will be around \$15,000.

The Depot Committee is also looking to replace the existing lighting with new track lighting and will be getting bids for the work and materials.

The 2 archive/storage rooms will have additional space added on top of each and enclosed.

Work will be done under the Depot to replace and add support beams where the floor is sagging.

Keith Bester gives report on the proposed upcoming renovations for the Depot. Mayor Preece states that the Depot has the funds to complete all work proposed and ask for the Board’s approval to move forward. She makes a motion for the new flooring in the Depot, track lighting and support beams to be done. Commissioner Baker seconded the motion. All voted aye, motion passed.

Library report: Request is made for Emily Serra to attend the Summer Reading Conference in Crossville on February 21, 2019.

Commissioner Reed makes a motion to approve Emily Serra attending the Summer Reading Conference. Commissioner Watkins seconded the motion, all voted aye, motion passed.

Finance report: Jeannie Anderson gave the financial summary report for each department.

Commissioner Dilbeck made a motion to accept the finance report as read, Commissioner Reed seconded, all voted aye, motion passed.

Police report: Commissioner Watkins gave report to: 94 stops, 3 arrests, 5 medical, 37 traffic citations issued, 75 dispatched calls.

Fire Department report: Fire Chief Harrison Slack gave report: 13 calls for fires, 6 medical, 2 structure fires.

Sewer Department report: Commissioner Baker stated that a pump went down looking at around \$3,500 to replace and a control panel is needed for around \$2,000.

There have been no overflows and we will be getting bids on new clarifiers.

Exterior lights are needed at the sewer plant. An electrician is needed to look at for evaluation and an estimate.

Commissioner Baker made a motion to repair a pump that went down and the control panel. Commissioner Watkins seconded the motion, all voted aye, motion passed.

Commissioner Baker made a motion to have an electrician evaluate the exterior lighting situation and give an estimate to repair. Commissioner Dilbeck seconded the motion, all voted aye, motion passed.

Street Department report: No report given.

Water Department report: Commissioner Dilbeck stated that the water department is doing well and that the auto readers will be going in soon. Report given on Jackie Riden's health status.

UNFINISHED BUS: WILL – Letter to PI for closing off the sewer?

Condemning of city residences – Attorney Will Estes stated that next steps will be for the inspector to publish reports in the newspaper. Hearing date will be set after ran in paper, hoping for a hearing date in early March 2019.

Old Niota Textile Building and Water Tank – Attorney Will Estes stated that it is the same process as the residences. He is going to send a letter to the owner stating the City's intent.

NEW BUSINESS:

- a. Metal roofs for playground pavilion and library pavilion are needing replaced. Commissioner Reed will be getting estimates. Inmates can do the labor.
- b. Written contract for the lot rental from Dycho is needed for our records. **Attorney Will Estes** said he would draft the contract.
- c. Jeannie Anderson to attend Local Government training on April 3-5 in Murfreesboro, TN.

Mayor Preece made a motion to send Mrs. Anderson to the Local Government Software Training in Murfreesboro, TN on April 3-5, 2019.

- d. Tiffani Denton is to attend the TIBRS CEU training on March 26, 2019 in Nashville, TN.

Commissioner Reed made the motion to approve Mrs. Denton attending the TIBRS CEU training in Nashville, TN on March 26, 2019.

- e. Part time police officers Tim Davis and Tabitha Bates have completed their 90 probation period and are due a \$1/hr pay raise.

Commissioners Watkins made a motion to approve a \$1/hr pay raise for the completion of the 90 day probation period for officers Davis and Bates.

Police Chief Jeb Brown stated that we need to sell our contraband weapons (around 20-25) and suggested a live auction. There will be no liability on the city for the weapons.

Commissioner Watkins made a motion to approve a live auction for the contraband weapons to be sold. Commissioner Reed seconded the motion, all voted aye, motion passed.

Chief Brown also requested that the police department have issued guns and has found what is needed for \$269.00 each. Would like to purchase 6 to service all officers.

Commissioner Reed made a motion to purchase the guns. Commissioner Dilbeck seconded the motion, all voted aye, motion passed.

Police Chief Jeb Brown stated that signage for the doors and window would costs approximately \$330.

Mayor Preece and Commissioner Reed discuss the need for a street sign for Clark Street and the Police Department directional signage is needed on Hwy 11.

Commissioner Reed made a motion to adjourn the meeting. Seconded by Commissioner Dilbeck. All voted aye, meeting adjourned.

Mayor

City Recorder