



Christmas at the Depot Application



Saturday December 9th, 2023 10am to 5pm

Inside and Outside Niota Depot 201 E. Main Street, Niota, TN 37826

It's that time of year again! Let's all join in on Christmas FUN!

- ✦ Booth sizes will be **approximately** 10'x10' per space inside the depot. Spaces will be assigned upon payment received. Fees are as follows:
 - *Booths **inside** the Depot along the walls **with** electricity is \$30. You must supply your own power cord, tables are included
 - *Booths **inside** the Depot in the middle isle **without** electricity is \$25.00 tables are not included

 - *Booths **outside** are available in front of the depot and caboose in the grassy area for \$20 Craft booths and \$25.00 food booths. You must provide your own tables and awning. There is limited availability of electrical outlets and is on a first come basis. Vendors must supply their own power cords.
- ✦ Non-Profit spaces: \$10.00. Only one (1) space per organization and will be available outside only. Non-profit organizations may give away free items and information but cannot sell or give away food/snack or drink items as a courtesy to other vendors.
- ✦ We will do our best to not have same item vendors, but a few items may be repeated.
- ✦ We will have a limited supply of tables and chairs for the booths; however, these are also assigned upon payment received while they last.
- ✦ We will have the depot heated beginning Friday morning Dec 9th.

SET UP:

- ✦ Vendors will be able to set up Thursday and Friday, December 8th from 8am-12pm & 1pm-4pm. Final set-up must be done by Saturday morning at 9am.
- ✦ We will have a "Vendors Only" shopping hour prior to doors opening to the public from 9am-10am. This way we can all make sure your electronic payments and set-up is ready to go!
- ✦ All vendors must have someone attend their booth at all times.
- ✦ You can call Niota Water Department at 423-568-2579 if you have any questions.
- ✦ No early departures. Vendors' booth must remain open and set-up until 4:30/4:45.

** Christmas 2023 Vendor Application **

Business or Organization Name: _____

Mailing Address: _____

Contact Person: _____

Phone: _____ Booth type: _____

Email Address: _____ Number of Spaces: _____

I need electricity: _____ YES _____ No

By signing, I hereby agree that my booth will be attended at all times. It is agreed that the City of Niota Event Coordinators and or any other related party will not be held responsible for any loss due to fire, natural disasters, storms, theft, damages or personal injuries by any person, group of persons, booths or other exhibits. I agree to make my own decision to have or not have insurance coverage. I understand my booth fee is a non-refundable donation.

I, _____, representative of the Vendor named herein this application/agreement, have read and understand all the terms and conditions stated within and do hereby agree by signing on behalf of myself and or the Vendor.

Please fill application out completely and return with your fee to:

PO BOX 515, Niota, TN 37826

Make your payment payable to "City of Niota"

Please note on envelope in bottom corner 'Boutique Application'

-OR-

Bring your application to the Depot with your payment.

We accept CASH, MONEY ORDER and *checks*

Make payment payable to City of Niota

All proceeds will support the City of Niota Events.

Your booth fee is a 'donation' and is NON-REFUNDABLE.

Paid \$ _____ Cash Check M.O. CARD Booth #: _____ Inside Outside E No E